

Immunize Kansas Coalition Meeting Notes



Friday, April 8th, 2016

WSU Community Engagement Center, Wichita

Agenda Item	Summary or Action Points
<p>1. Welcome and Introductions</p>	<ul style="list-style-type: none"> • Dr. Eplee welcomed the group and proceeded with introductions. • 30 members, guests, and staff were in attendance either in person or by phone for all or a portion of the meeting. <ul style="list-style-type: none"> ○ In-person: Chair John Eplee, Dean Benton, Teri Caudle, Aaron Davis, Ylonda Dennis, Todd Durham, Carolyn Gaughan, Phil Griffin, Karen Hammersmith, Katrina Benyshek, Heather Keitges, Stephanie Lambert, Denise Lantz, Patrick Lubbers, Connie Satzler, Kelly Swan, Jennifer VandeVelde, Barbara VanCorlandt, Mary Beth Warren, Erle Wynn ○ Conference Call: Toshia Bell, Laura Connolly, Ed Ellerbeck, Sarah Good, Sue Hensley, Andrea Hinton, Hope Krebill, Lynnette Redington, Susan Wood • Several members shared current activities.
<p>2. Approval of 01/29/16 Meeting Minutes</p>	<ul style="list-style-type: none"> • Minutes were approved as written.
<p>3. Status of Funds Updates</p>	<ul style="list-style-type: none"> • Balance: \$34,299.13 • Grant secured from KDH for \$50,000
<p>4. Kansas Immunization Program Report</p>	<ul style="list-style-type: none"> • Phil Griffin provided an update on the Kansas Immunization Program which included the following activities: conclusion of annual VFC enrollment process, hiring additional nurses allowing for more coverage across the state, funding for this coalition, and upcoming Kansas Immunization Conference. • Phil, Dr. Eplee, and Connie will be attending the National Conference for Immunization Coalition and Partnerships in Indianapolis.
<p>5. IKC Membership and Structure Considerations</p>	<ul style="list-style-type: none"> • The current charter was reviewed and several comments were noted. The coalition recommended that a bylaws committee be created and bylaws be drafted. (It was determined later in the meeting that bylaw work could be combined with the work of the nominating committee, if desired.) There is interest by the coalition in moving forward to a 501(c)(3) organization. • New members: The Kansas Cancer Partnership was approved as a member, and Sanofi Pasteur was approved as a liaison member. • A Nominating Committee was formed to recommend an officer slate. There was consensus in moving to an Immediate Past Chair, Chair, and Chair Elect leadership team, which could be addressed by the Nominating Committee and those drafting bylaws.
<p>6. Review Strategic Team Work and Meeting Times</p>	<ul style="list-style-type: none"> • In August, strategic teams will meet for an hour before the meeting. • There were some concerns with attendance of meetings outside of Topeka, but moving meetings around does allow for some around the state to attend at least one meeting in-person they may not normally attend.
<p>7. Education and Awareness Strategic Team</p>	<ul style="list-style-type: none"> • Connie Satzler provided updates on the website and Facebook page. • IKC's planned participation at upcoming conferences was noted, and a sign-up sheet was passed around. • IKC voted to approve budgeting \$3,000 for conference expenses, such as exhibitor fees.

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8. Policy Strategic Team	<ul style="list-style-type: none"> There was a discussion on the immunization authority of pharmacists and different member organization views on the bill were shared. Exploration of options and discussions on this issue will continue among members going forward.
9. Research and Analysis Strategic Team	<ul style="list-style-type: none"> Data challenges were shared, and the immunization registry (WebIZ) was discussed. IKC could help promote use of the registry, especially among private providers. IKC will schedule a WebIZ presentation and update for the August meeting.
10. Grants and Funding Strategic Team	<ul style="list-style-type: none"> Andrea Hinton provided an update on the current award. Results will start coming in towards the end of the year. There was discussion on the next round of recognition awards: whether or not to offer, how to structure, what categories, etc. The coalition recommended <i>not</i> proceeding with offering a grant this year. IKC will first assess the results of this award cycle, then determine whether or not to proceed with a future grant or award opportunity.
11. Other Business	<ul style="list-style-type: none"> Next meetings are August 8th and October 28th.
12. Meeting Adjourned	<ul style="list-style-type: none"> Dr. Eplee adjourned the meeting.