

# Immunize Kansas Coalition Meeting Minutes



September 7<sup>th</sup>, 2018

Kansas Medical Society, Topeka

Agenda Item	Summary or Approved Items
<b>1. Welcome and Introductions</b>	<ul style="list-style-type: none"> <li>• Laura Connolly welcomed members.</li> <li>• Twenty-four members, guests, and staff were in attendance. In-person attendees were Allison Alejos, Dean Benton, Laura Connolly, Carrie Delfs, Holly Frye, Carolyn Gaughan, Karen Hammersmith, Gretchen Homan, Carlie Houchen, Heather Keitges, Dan Leong, Jason McCanless, Becky Prall, Chelsea Raybern, Connie Satzler, Robin Simmons, Kasey Sorell, Jill Spader, Jennifer VandeVelde, Susan Wood. Phone attendees were Kathy Davis, Sandi Edmonds, Teal Sander, and Mary Beth Warren.</li> <li>• Laura recognized first time attendees. There were no new member votes.</li> </ul>
<b>2. Approval of 4/13/18 Minutes</b>	<ul style="list-style-type: none"> <li>• There were no edits to the 4/13/18 minutes. The minutes were approved.</li> </ul>
<b>3. Coalition Updates and Business</b>	<ul style="list-style-type: none"> <li>• Laura shared the Status of Funds and Coalition Update; Denise Lantz had provided a summary in writing. Key points were as follows:               <ul style="list-style-type: none"> <li>○ The balance at the beginning of July 2018 was \$65,893.02, with expenses since then of 1,599.31, leaving a current balance of \$64,293.71.</li> <li>○ The 501(c)(3) paperwork, including the 1023 form to the IRS, was submitted and we are waiting to hear about approval.</li> <li>○ The annual report was submitted to KDHE. A contract for the next year is expected.</li> </ul> </li> </ul>
<b>4. Kansas Immunization Program Report</b>	<p>Allison Alejos provided the Kansas Immunization Program (KIP) Report. Highlights included</p> <ul style="list-style-type: none"> <li>• Handouts summarizing ACIP and AAP 2018-19 influenza recommendations.</li> <li>• New NIS Teen data was released; Allison reviewed Kansas data, which is available online.</li> <li>• Kansas Immunization Program – Knowledge Injection Series (KIP-KIS), a new series of webinars on timely immunization topics.</li> <li>• KIP is working with the Kansas Pharmacists Association on trainings and protocols. More updates to follow.</li> <li>• KIP staffing updates, including a new Immunization Registry Manager Kimbra Nemmers.</li> </ul> <p>Comments/discussion on the KIP report and NIS-Teen data included the following:</p> <ul style="list-style-type: none"> <li>○ No significant changes in the data; we should stay the course. Getting closer to being able to use the registry for Kansas data, which will give us better information. Another saturation analysis is planned, and the deadline is July 1<sup>st</sup>, 2020 for all immunizations to be included in the registry.</li> <li>○ Phil has done a great job since taking over the program. We are more confident in assuring proper vaccine storage, handling, and viability. Staff and manufacturers are doing more education, and the nurses have been amazing.</li> <li>○ From talking with peers around the country, Kansas is doing a lot and making strides with a collaborative approach to improving adolescent vaccine rates.</li> </ul>
<b>5. Board Retreat Overview</b>	<p>Laura explained the agenda and topics for the Board retreat were guided by coalition recommendations and suggested priorities from previous meetings, then reviewed the results. See the handout for details. Discussion and comments included the following topics:</p> <ul style="list-style-type: none"> <li>○ Meningococcal regulation hearing (no date set). Could come and share facts.</li> <li>○ College students and vaccines. Discussed concept of transitioning from adolescent to college to adult and taking responsibility for their health.</li> <li>○ Adult vaccines: Carolyn and Laura will serve on special committee. Discussed starting with a focus on the adult vaccine schedule, but letting the committee look into this.</li> <li>○ School immunization clinics: Robin Simmons shared her experience in Russel working a back-to-school night. Discussed importance of grassroots efforts for adolescent vaccines.</li> </ul>

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	<ul style="list-style-type: none"> <li>○ Parent advocacy group: Invite and recruit members to IKC as a first step. Recruit through providers. Make meetings more welcoming and understandable for guests. Consider starting a Facebook group and growing through that or structuring a portion of the meeting for the general public or parents.</li> <li>○ Resources and Technical Assistance: Special requests will be managed through Grants and Funding Team.</li> <li>○ Media and Communications: Consider media training, focus on messaging, invite guest speaker for Nov. 2<sup>nd</sup> lunch presentation. Table action until next meeting.</li> </ul>
<b>6. Installation of New Officers</b>	<p>Laura Connolly moves to Immediate Past Chair position, and Hope Krebill rotates off the Board this year. The excellent service by both is appreciated. Dan Leong continues as Education and Awareness Team Chair, Charlie Hunt continues as Policy Team Chair. The following elected and re-elected officers begin their current terms on the Board: Dr. Gretchen Homan as Chair, Susan Wood as Chair Elect, Denise Lantz as Secretary, Dean Benton as Treasurer, Sarah Good as Improved Systems Performance Team Chair, and Carlie Houchen as Grants and Funding Chair. Dr. Gretchen Homan took over as Chair for the remainder of the meeting.</p>
<b>7. Strategic Team Meetings</b>	<p>IKC Strategic Teams met as breakout groups during and after lunch:</p> <ul style="list-style-type: none"> <li>● Education and Awareness Team</li> <li>● Improved Systems Performance Team</li> <li>● Policy Team</li> <li>● Grants and Funding Team</li> </ul> <p>This was followed by strategic team reports back in the large group setting.</p>
<b>8. Improved Systems Performance Team</b>	<p>Highlights from the Improved Systems Performance Team meeting are as follows:</p> <ul style="list-style-type: none"> <li>● Reviewed and suggested updates to HPV, Meningitis, and Tdap toolkits, as well as bundling resources.</li> <li>● Recommended Tdap goal of 90% and considering raising meningitis goal.</li> <li>● Idea of an award for health systems, providers, schools, employers – silver syringe award.</li> </ul>
<b>9. Education and Awareness Strategic Team</b>	<p>Dan Leong provided highlights of the Education and Awareness Strategic Team meeting, including discussions on the following:</p> <ul style="list-style-type: none"> <li>● Recent articles</li> <li>● Oct 17<sup>th</sup> continuing education event</li> <li>● Videos</li> <li>● Conferences and exhibits</li> <li>● College model policy</li> </ul>
<b>10. Policy Strategic Team</b>	<p>Carlie Houchen presented highlights of the Policy Strategic Team meeting discussions:</p> <ul style="list-style-type: none"> <li>● School exclusion policy, including challenges and questions on implementing at the local level. IKC discussed a declination form, and there were differing perspectives. Some members use them and think they are a good idea.</li> <li>● WebIZ – discussion on a fact sheet or FAQs, but it is best if providers call the WebIZ Help Desk if they have questions. There are many variations and no one-size-fits-all answers.</li> </ul>
<b>11. Grants and Funding Strategic Team</b>	<ul style="list-style-type: none"> <li>● The Grants &amp; Funding Team discussed the final submission form and submission process.</li> </ul>
<b>12. Closing Remarks</b>	<ul style="list-style-type: none"> <li>● The next meeting is Friday, November 2<sup>nd</sup> in Wichita.</li> </ul>
<b>13. Meeting Adjourned</b>	<ul style="list-style-type: none"> <li>● Dr. Gretchen Homan adjourned the meeting.</li> </ul>